

# **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

**November 10, 2005 ~ Paso Robles Public Library, 1000 Spring Street, Paso Robles**

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## **CALL MEETING TO ORDER**

President Surber called the meeting to order at 9:02 a.m.

## **ROLL CALL**

Don Rader, Library Assistant, took roll as follows:

Members present: Boxer, Carey, Rys, Surber

Absent: Bates

City Staff: Annie Robb, Interim-Director/City Librarian; Charlotte Gorton, Recreation Services Manager; Julie Dahlen, Children's Services Librarian; Barbara Bilyeu, Reference Services Librarian

City Council rep: Councilman Strong

**PUBLIC COMMENTS** -None

## **CONSENT AGENDA**

1. A motion was made by Member Carey, seconded by Member Boxer, to approve the Minutes of the October 13, 2005 meeting. Motion passed. Voice vote: 3 ayes, no dissent. Member Rys arrived after this vote.

## **DISCUSSION ITEMS**

2. **Review December Art**  
Art for the month of December was reviewed by the Board.
3. **Digitalization Project**  
Reference Librarian Barbara Bilyeu, with research help from Library Assistant Sandi Williams, updated the Board on the ongoing Google digitalization program. Google is going ahead with the project though court action against their project continues also. Other entities such as Yahoo!, MSN, and Amazon are starting their own projects. Barbara and Sandi will continue to monitor new developments in the digitalization world.
4. **CALTAC Letter**  
Member Rys lead the discussion about a letter received from CALTAC urging the Board to support a 2006 bond measure funding library building projects.

5. **2006 Goals**  
The Board discussed possible actions to take to implement the 2006 Goals. Possible courses of action include the use of surveys, Board members working with Library staff on ways to highlight different areas of the Library collection, comparing the Paso Robles Library with a comparable library for a benchmark of collections/services, working with the Paso Robles Library Foundation, and the possible use of a Library logo and/or slogan.
6. **Library Education Scholarships – Status of Idea Gathering**  
Discussion of this topic was deferred until Member Bates is present.
7. **Board Representation at Forthcoming Library Volunteer Events**  
Annie Robb invited the Board to upcoming Library Volunteer events, including the Fall Fest on 11/20/05 and the Library Volunteer Academy Kick-Off on 01/24/06.
8. **December Meeting & Staff Appreciation**  
The Board discussed the December meeting which includes breakfast with and tokens of appreciation for the Library Staff. The Board will meet in the conference room at 8:30 a.m. for business, then adjourn at 9:00 a.m. for the breakfast.

**DIRECTOR’S REPORT** -None

**CITY COUNCIL COMMUNICATION** -None

**UNSCHEDULED MATTERS** -None

**ADJOURNMENT**

Adjourned at 10:30 a.m. to the Library volunteer fall fest Sunday, November 20 at 1:00 p.m. and to the next months regular meeting of the Library Board of Trustees on Thursday, December 8, 2005, 8:30 a.m. in the Library Conference Room.

**THESE MINUTES WERE APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR 12/8/05 MEETING**

Respectfully submitted by Don Rader, Library Assistant

Library Board of Trustees Minutes of November 10, 2005

# **MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE**

**Date: November 8, 2005**

**Location: Centennial Park – Live Oak Room 600 Nickerson Drive, Paso Robles**

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## **CALL MEETING TO ORDER**

Vice-Chairperson Hammond called the meeting to order at 4:03 p.m.

## **ROLL CALL**

Members present: Amie Hammond, Robin Fairbairn, Robert Gibson, Heidi Hostetter-Wicka,  
Barbara Partridge and Kevin Will  
Absent: Robert Nash, David Steaffens and Christy Withers  
Staff present: Ann Robb, Doug Monn, Charlotte Gorton, Judy O’Neal, Jim App  
Absent: Freda Berman  
City Council reps: Gary Nemeth  
Absent Mayor Mecham

**PUBLIC COMMENTS** - None

## **CONSENT AGENDA**

1. A motion was made by Member Fairbairn, seconded by Member Will, to approve the Minutes of the October 11, 2005 meeting - motion passed.

## **DISCUSSION ITEMS**

2. **Parks and Recreation Standards**
  - Member Fairbairn addressed this subject on behalf of advisory members and city staff who met with the city manager asking questions:
    1. What is the role of the Parks & Recreation Advisory Committee?
    2. How does this committee fit within the City?
    3. How does this committee fit in the City scheme?
  - Fairbairn discussed Advisory Committee accomplishments over the past five years and feels this Committee has a lot of talent to offer the city.
  - City Manager Jim App explained the City Council established various advisory committees to assist them. This committee’s expertise is on parks and recreation. City Council is trying to create some consistency between all.
  - No advisory committee is involved in city financial matters or decision making.
  - The Parks & Recreation Advisory Committee makes recommendations to the City Council through the appropriate staff who then does a staff report that goes to City Council with all pertinent information (proposal – analysis – action).
  - City Manager recommended members attend the Design Review Committee (DRC) to collect plans on development projects that may be conditions for parks, park improvements or open space and then get involved, if they wish.

- City Manager also suggested if the public proposes an idea to the Advisory Committee that is not on the City Council's priority list and if the public would like to go further than the Parks and Recreation Advisory Committee, the Public can go directly to the City Council, speak to Doug Monn or Ann Robb.

**DEPARTMENT REPORTS** – Discussed above

**CITY COUNCIL COMMUNICATION** – No comment

**UNSCHEDULED MATTERS**

Needs Assessment

- Vice-Chairperson Hammond reported that a full needs assessment, beyond what Cal Poly has to offer, would cost the City much more than the \$200 quoted by the marketing class who did the recent needs assessment and which did not meet our expectations.
- This ties in with Goal #1 and Robb will schedule a meeting with staff. Robb will collect examples from other city advisory committees and will set up a meeting to review.

Billboard Goal

- Member Will asked City Manager about the First Amendment and objections of putting up Billboards to raise money.
- City Manager discussed risk vs. reward and it is City Council's final decision as to whether or not we are allowed to put up Billboards or not. Doug Monn is working on a staff report but does not expect to have it complete by next month's meeting (12-13-05).

Skate Park

- Vice-Chairperson Hammond asked the City Manager what is happening at Pioneer Skate Park? He advised the kids are not following the rules and are harassing other kids, so it was decided to monitor the skate park for three months and close it down when there are violations. If city staff and/or the Police have to close the skate park, it is closed for 24 hours. We are telling the kids why we are closing it, for safety gear to be worn, abide by the rules and be nice. If the patrons abide by the rules it stays open.
- We are trying to get the word out that the city does not want to close the skate park, but the patrons must abide by the rules.

**ADJOURNED**

- A motion was made by Gibson, seconded by Hostetter-Wicka, to adjourn the meeting at 5:30 p.m.
- The meeting was adjourned to the next regular meeting on Tuesday, December 13, 2005, 4:00 p.m. at Centennial Park, Live Oak Room, 600 Nickerson Drive, Paso Robles.

THESE MINUTES WERE APPROVED BY THE PARKS & RECREATION ADVISORY COMMITTEE AT THEIR 12/13/05 MEETING

Respectfully submitted by Judy O'Neal, Administrative Assistant

Parks & Recreation Advisory Committee Minutes of 11/8/05

# AGENDA OF THE SENIOR CITIZEN ADVISORY COMMITTEE

Date: November 14, 2005 at 1:30 p.m. ~ Location: Senior Center, 270 Scott Street, Paso Robles

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**CALL MEETING TO ORDER** (*Vice-Chairperson Stemper-Brown*)

**PLEDGE OF ALLEGIANCE** (*Vice-Chairperson Stemper-Brown*)

**ROLL CALL** (*Secretary Clark*)

**PUBLIC COMMENTS** (*Vice-Chairperson Stemper-Brown*)

**PRESENTATIONS** (*Vice-Chairperson Stemper-Brown*)

**CONSENT AGENDA** (*Vice-Chairperson Stemper-Brown*)

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. **Approve the Minutes of the October 10, 2005 meeting.** ROLL CALL VOTE

## **BUSINESS**

2. **Villa Paseo Palms** (*Alisa Stine and John Heiser*)

- Alisa and John were asked to give an update on their progress in finding transportation for their 110 residents.

3. **Senior Endowment Monthly Report**

- Report attached for your information.

4. **Senior Health Fair** (*Lynda Holt*)

- Holt to give update on the October 15 event.

5. **Senior Activity Update** (*Lynda Holt*)

### **GOALS & AD HOC COMMITTEE UPDATES**

- Fundraising (*Fonarow, Gruner and Myers*)
- Transportation (*DeBardelaben, Sloan and Stemper-Brown*)

### **INTERIM-DIRECTOR REPORT**

- Annie Robb

### **DEPARTMENT REPORTS**

- Senior Citizens (*Lynda Holt*)
  - a) Update on Chairman Dutra's condition.
- Recreation (*Charlotte Gorton*)

### **CITY COUNCIL COMMUNICATION**

- Fred Strong

### **UNSCHEDULED MATTERS** (*Vice-Chairperson Stemper-Brown*)

### **ADJOURNMENT** (*Vice-Chairperson Stemper-Brown*)

Adjourn to the next regular meeting of the Senior Citizen Advisory meeting is Monday, December 12, 2005, 1:30 p.m. at the Senior Center, 270 Scott Street, Paso Robles, CA 93446.

# **MINUTES OF THE** **PASO ROBLES YOUTH COMMISSION**

**Wednesday, November 2, 2005**

Location: Paso Robles School District Board Room - 801 Niblick Road, Paso Robles

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## **CALL MEETING TO ORDER**

- Vice-Chairman Aviña called the meeting to order at 3:18 p.m.
- Vice-Chairman Aviña asked members to write their cell numbers down on a directory. This will be used by Judy O'Neal, instead of sending an email reminding you of the next meeting and asking you to send your RSVP for the upcoming meeting, you will get a call. If members do not have a cell number, Judy will call the home phone. We are not getting a good response from members for attendance at our meetings.

## **ROLL CALL**

Secretary Hartman took roll sheet as follows:

6 - Members present: Daniela Aviña, Ryan Allison, Will Dahlen, Sonia Slavinski, Elora Hartmann and Davy Kingsbury.  
6 - Absent: Christopher Caruana, Maria Cervantes, Adi Cisneros, Ryan Fellows, Nicholas Gut and Krissy Huse  
City staff present: Charlotte Gorton, Judy O'Neal and Annelise Lemons  
Absent: Ann Robb and Vicky Jeffcoach  
City Council rep absent: Mayor Frank Mecham

**PUBLIC COMMENTS** - None

## **CONSENT AGENDA**

1. A motion was made by Member Allison, seconded by Slavinski, to approve the Minutes of October 5, 2005 meeting - motion passed.

## **DISCUSSION ITEMS**

2. **Guest Speaker** - Absent
3. **League of California Cities Conference, October 5-7, 2005**
  - No one was at the meeting who attended the Conference to give an update.

- Charlotte Gorton, Recreation Service Manager, advised Governor Schwarzeneger showed up at the Conference and it is quite an honor for Youth Commissioners to go to this event.
- Members asked what this Conference was all about? Gorton gave a brief description about the League of California Conference based on when she took Youth Commissioners to the conference last year.

4. **Leadership Youth Seminar**

- No Youth Commissioner at the meeting is signed up to go to the free seminar at Hearst Castle on Saturday, November 5.
- Nicholas Gut is interested and has contacted Charlotte, if his water polo tournament is canceled.

**PASO ROBLES TEEN ISSUES** - None

**GOALS & AD HOC COMMUNICATION**

Midnight Movies (Allison, Dahlen, Fellows, Slavinski and Annelyse Lemons)

- Annelyse Lemons, Recreation Coordinator, advised she has yet to hear from Wendy the owner of Park Cinemas about booking the next midnight movie.
- After discussion, the Commissioners decided they wanted to watch Harry Potter on November 18 and King Kong on December 16, if Annelyse could arrange it with Wendy.
- Next Ad Hoc meeting is November 7 at 3:20 pm at Centennial Park.

Skate Park (Cervantes, Hartmann, Huse, Kingsbury and Charlotte Gorton)

- Gorton was assigned as city staff to this committee and asked if Elora and Davy would meet with her after the Youth Commission meeting today.

Community Services (Allison, Aviña, Dahlen, Slavinski and Julie Dahlen)

- Lemons read the notes from the Community Service Ad Hoc meeting of project they would like to work on:
  - Special Olympics
  - Meals-on-Wheels
  - Blood Drive
  - Big Band Dance
  - Animal Shelter
  - Bell Ringers
  - Jars for Life
  - Creek Clean-up
  - Relay for Life
  - Loaves & Fishes
- Gorton suggested they work on condensing their list down.
- Gorton also advised that Julie Dahlen, from the Library has recently been assigned as staff person to this Committee and will be at the next meeting.
- Next Ad Hoc meeting is Thursday, November 10, at 2:15 p.m.

Battle of the Bands (Caruana, Cervantes, Cisneros, Huse and Vicky Jeffcoach)

- Gorton advised Vicky Jeffcoach, Recreation Coordinator, is absent from the meeting but is working with the Mid-State Fairgrounds to secure a date in May 2006. There will definitely be no mosh dancing allowed at the event. The security cost at this event has doubled since last year. The Paso Robles Police Department will also be participating in the event planning.
- Vicky will give an update at the December meeting.



Remember September (Caruana, Fellows, Gut, Hartmann, and Annelyse Lemons)

- Next Ad Hoc meeting is November 16 at 3:00 p.m.

**INTERIM-DIRECTOR'S REPORT** - Absent

**RECREATION UPDATE**

- Gorton discussed the approved fee study and how it affects the recreation division. We have a Youth Scholarship Fund set up to help augment the youth, if needed, so they can play.
- The increase in city fees is to help defray the maintenance and operations of city facilities and programs.
- Centennial Park renovation is still on-going and should be complete by February 2006.

**CITY COUNCIL COMMUNICATION** - Absent

**UNSCHEDULED MATTERS** - None

**ADJOURN**

- A motion was made by Aviña, seconded by Kingsbury, to adjourn the meeting at 3:55 p.m. motion passed.
- The next Youth Commission meeting is on Wednesday, December 7, 2005 at 3:15 p.m. at the School District Board Room, 801 Niblick Road, Paso Robles.

THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION AT THEIR 12/7/05 MEETING

Respectfully submitted, Elora Hartmann, Secretary

Youth Commission Minutes of 11/2/05